

SYCAMORE CANYON SCHOOL

4601 Via Rio, Newbury Park, CA 91320
Phone 805-498-1573 Fax 805-498-0385
www.conejousd.org/sycamorecanyon

Doug Hedin
Principal

Mark W. McLaughlin, Ed.D.
Superintendent



School Site Council Meeting Minutes **Wednesday, November 18, 2020** **3:45 p.m. – Via Zoom**

Attendees: Doug Hedin, Cheryl Moncourtois, Sarah Epstein, Kim Michaud, Mark Bowen, Kate Taillon, Beth Carr, Jo-Ann Flowers, Rachel Schohn.

Guests: Emily Tutt (PTSA), Shadi Khodavandloo (SEDAC), Ahana Juliana Boone (ASB), Hun Kaplowitz (DATE-DAC/DAC), Gricelda Gamboa (parent)

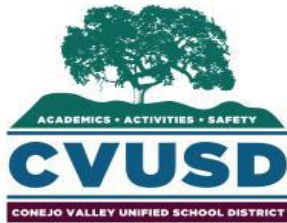
- I. Welcome & Approval of Minutes from October 2020 meeting
 - Motion to Approve – Kim Michaud
 - Second – Sarah Epstein
 - Motion Approved
- II. Public Comments
 - No public comments
- III. Committee Reports (ASB, SEDAC, DELAC, DAC, GATE-DAC, PTSA,)

ASB –

- Cookie-Dough fundraiser raised \$1,069. 20. Some of the monies used to purchase welcome back gifts for teachers and students.
- Candy-Grams will be on sale from Nov. 30 – Dec. 2nd for grades 4 – 8.
- Spirit Day on Friday – school colors
- ASB Twitter Account
- Updating ASB Instagram
- Advertising website and Remind App

SEDAC

- Independent Living Resource Center---They provide advocacy for children
 - with IEP's, Assistive Technology Services and Peer Support Services.
- T.O. Library – Virtual Homework Center, Monday, Wednesday, and Thursdays from 3-5 p.m. for Kindergarten-8th grade.
 - Beat making and lyrics workshop by Beat Explorers--a non-profit organization have come up with a hip-hop based music, dance and visual arts program for under resource youth and people with disabilities. Classes are offered November 19, December 3rd, December 10th, and December 17th, from 4-4:45.



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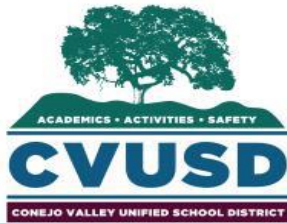
- SELPA--- Due to a wait list, they are reopening Behavior Basics and Distance Learning and Training on December 2nd.
 - SELPA's website will be using Smores App starting in November for their communication.
- Rainbow Connection Family Resource Center---A part of Tri-County Regional Center who deal with span of the whole spectrum of disabilities. They now have a Down Syndrome support group whose first meeting is November 17th.
- Two high school students, one from Westlake High and the other from Newbury High, have noticed student with special needs who are immunocompromised are unable to hang out with their friends in person. As a result, they have come up with a Buddy System so these students can socialize and feel less lonely. General Ed students will pair up with students with special needs and since the program is completely virtual they will communicate with emails and text messages. These students are properly trained on various topics and how to handle certain situations. Dr. Miller stated that this program requires some parent involvement.
- Dr. Miller stated that for students with disabilities who for some mental health reason can't wear a mask and have a doctor's note, can use a face shield with a drape.
- Dr. McLaughlin stated that he is keeping a close eye on the COVID situation, and just because the state is in a purple tier does not mean that each zip code in Conejo Valley is also in purple. He also stated that no cases have been reported in the schools and all have been in the community.

DELAC –

- Not present

DAC – (Meeting 11/10/20)

- The Instructional Services Department gave a presentation on Remote Teaching and Learning, Student Progress, Learning Loss Mitigation. Mr. Lou Lichtl, Mr. Brian Mercer, Mr. Kenny Loo and Ms. Sonia Wilson gave an update on remote teaching and learning and informed DAC about the District's efforts related to intervention and learning loss mitigation.
- The District has spent \$324,432.66 on educational technology purchases from the COVID Stimulus Funding.
- At the 10-week grade mark, around 12%-17% of CVUSD high school students are receiving a D or an F. For the middle school, at the trimester 1 mark, around 25% - 35% of CVUSD middle school students are receiving a D or an F.
- **Board of Education:** The board adopted a resolution declaring November 9-13 as School Psychology week. A resolution was also adopted stating that December 3-11 will be Inclusive Schools week.



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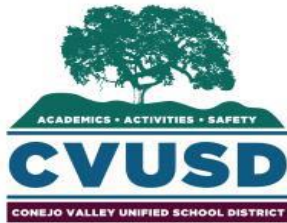
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- **Conejo Schools Foundation (CSF):** Cash4Conejo Classrooms grants round 1 were awarded. There were 11 recipients; Sycamore had one recipient, Kate Taillon. The deadlines to apply for future rounds are January 10, 2021 and March 10, 2021.
- **Thousand Oaks Library:** Brainfuse HelpNow is a live online tutoring service available daily from 1pm-10pm (excluding holidays). Services cover a wide range of subjects, including Math, Science, Reading & Writing for kindergarten to adult learners. This service is free to library card holders. Spanish speaking tutors are available! To access, visit the Virtual Library.
- **Conejo Valley Pupil Personnel Association (CVPPA):** Sycamore's Guided Studies classes (6th, 7th and 8th grade) have been pivotal in helping keep our students afloat during this time. Counseling visits these classrooms on a regular basis and individually meets with each student. These families receive extra emails, prompts and phone calls to keep nudging these students to success.
- Sycamore has three co-taught classes this year where Special Education teacher, Jericho Delaney, is pushing into Gen Ed classes for 6th grade English and Math as well as 8th grade Math 8CP. This has been a tremendous success not only for her students but the Gen Ed students as well. Counseling has purposely placed other Gen Ed students into these classrooms to provide another layer of support for those that need it. As a site we see the importance of the jump from 5th to 6th and by doing the co-teaching across 6th grade it not only provides more opportunities for inclusion, but also makes sure that everyone get the help to make the jump successfully.
- Counseling is working with the Wellness Counselor to offer a few groups at Sycamore including a New Student Group (to help connect students before the return to campus) as well as a Social Skills group and Self-Confidence group.
- **Budget Committee:** Dr. Lisa Miller, Assistant Superintendent of Student Services gave a presentation on the paraprofessionals program. This was the first program to be reviewed using the new matrix to rank programs with regard to needed cost saving measures.

GATE - DAC (Meeting held Nov. 6th)

- The deadline for this report was one day prior to the November GATE-DAC meeting scheduled for Friday, Nov 6. This is a report on the agenda items. Any important information shared by the different GATE-DAC reporters will be sent to DAC next month.
- There will be a brief discussion tomorrow about conflicts between pickup/drop off times and the GATE-DAC Zoom meetings.
- There will be a discussion on the Individual Differentiated Learning Plan (IDL), which is a GATE fixture in elementary schools. Parents have expressed some dissatisfaction with this document and how it is used. The Student Support Services team is willing to meet with parents to look into it.
- The Faces of GATE portion of the meeting will touch on the Schoolwide Enrichment Model of schooling. Jessica Marshall, the GATE facilitator at Acacia Elementary (CVUSD's own Schoolwide Enrichment Model school), will present on what this model looks like at her school.



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- The December GATE-DAC meeting will be on Friday, December 4th at 9:15.

PTSA

Current/ Past Programs:

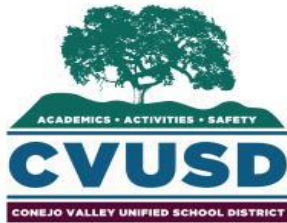
- Red Ribbon Week: Oct 26-30. We were able to create a video compilation from submissions for First Responders. It's on our webpage and has been shared on social media.
- Grade Level Grants: On November 3rd, we sent out the applications to teachers. They're due on December 2nd. Sent them out later this year due to teachers prepping to return to campus.
- Pack is Back: PTSA sponsored the Yard Signs that were put up for the 1st days back on Nov 9, 12 and 16. Also decorated the sidewalks with chalk. Positive responses and saw parents taking photos by the signs.
- Virtual Book Fair: Nov 2-15. Awaiting final numbers for that.
- On-line Spirit Wear through Eastwind: Nov 2-15. Also awaiting final numbers.
- Restaurant Nights: 1st restaurant night of the year at Sharky's last night, Nov 17.

Upcoming Events/ Programs:

- Restaurant Nights: Dec 15 at MOD, Jan 23 at Chipotle
- Toy Drive for Support for Kids: Dec 7-11. Will be collecting gift cards in a box in the lobby this year. Will team up with Student Council to help promote it.
- Inclusive Schools Week: Dec 7-11. Plan is to share a short 2 minute video about it, purchase a banner for the fence and team up with ASB for an appropriate spirit day.
- Open Positions: We are already beginning to think about open PTSA positions as we will need to vote on them in March. We have some major roles that will be opening up: President, VP, Parliamentarian, Treasurer and Fundraising Chair. Please let me know if you can think of anyone who would be interested in filling any of these roles.

IV. **Principal's Remarks**

- Mr. Hedin shared that school has reopened via a phase in program. The first day was met with excitement and the transition has gone smoothly.
- Students have done an amazing job.
- Staff/students are wearing masks with masks being handed out for those missing one.
- Thank you to the front office staff for helping in screening arriving students. During the past two weeks, there was only one student who did not pass screening criteria.
- Protocols on how to screen students for school entry shared out with committee. Disinfecting protocols discussed.
- Direct instruction emphasized.
- County in the Purple tier – we are open and hopefully will stay open. Zip codes being watched.



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V. Old Business

SPSA Plan –

- Document reviewed by Mr. Hedin
- Updated the plan with a new Learning Loss Goal #5
 - Tied to LCAP Goal
 - Shared Goal, Action Plan, Metric/Indicator, Baseline/Actual Outcome, Expected Outcome
 - Expenditures by Budget Reference and Funding Sources reviewed

Motion was given to approve the SPSA Plan as drafted

- Motion to Approve – Kim Michaud
- Second – Sarah Epstein
- Motion Approved

VI. New Business

- Mrs. Wright had to resign from SSC
- Two choices – elect someone to come back whose term is over or reach out to the runner up nominee to come in as a replacement.
- Committee members weighed on options and it was decided that Mr. Hedin would reach out to the runner up for the elected position. If candidate is unavailable, he will reach out to members whose term ended.

Next Meeting: 12/16/20